

# Human Services Transportation Plan Steering Committee Meeting

## Wednesday, March 30, 2016 – 12:00 PM

TCRPC Conference Room, 456 Fulton Street, Suite 420, Peoria, IL

### Meeting Minutes

#### Welcome & Introductions

Hannah Martin called the meeting to order at 12:02 p.m.

#### Roll Call

<b>RURAL AREA SUBCOMMITTEE</b>				
Name	Organization	Representing	Present	Absent
Shelly Entrekin*	FCRC/FCRT	Fulton	X	
Barb Long*			X	
Doug Manock*	Fulton County Board	Fulton		X
Audra Miles*	Fulton County PCOM		X	
Susan Lindsey	KCCDD	Knox		X
Kraig McCluskie	Galesburg Transit	Knox	X	
Diana Bradstatter	Marshall-Stark PCOM	Marshall	X	
Travis McGlasson	Marshall County Board	Marshall		X
Mary Patton	AARP	Peoria	X	
Mark Rothert	Peoria County Asst. Admin.	Peoria		X
Debbie Daykin	Marshall-Stark Transport	Stark	X	
Robert Mueller	Stark County Board	Stark		X
Nancy Proehl	Tazewell County Board	Tazewell		X
Andrew Rinehart	Tazewell County Board	Tazewell		X
Jonathan Gauerke	ADDWC	Woodford	X	
Mike Hutchinson	We Care	Woodford	X	
<b>URBAN AREA SUBCOMMITTEE</b>				
Dawn Harper	EPIC	Agency	X	
Jeannine McAllister	Advocates for Access	Agency		X
Josh Moore	CityLink	Provider		X
Renee Razo	Central Illinois Agency on Aging	Agency	X	
Lee Linwood*				X
Connie Schiele	Paratransit user	User		X
Don Rulis	CWTC	Agency	X	
Open	Open			

\*Shared seat

#### Also in attendance:

Maggie Martino, TCRPC

Hannah Martin, TCRPC

Nick Hayward, TCRPC

Debbie Wendel, TCRC  
Julie Main, City of Galesburg  
Dedra Mannon, City of Galesburg  
Andrew Dwyer, Greater Peoria Mass Transit District  
Johnnie Sims, Council for Disadvantage People, Inc.

### **Approval of the February 3, 2016 Minutes**

Renee Razo noted Lee Linwood had incorreced been identified as their previous executive director. His name should be replaced with Joanne Thomas. John Gaurke moved to approve the February 3, 2016 meeting minutes with the change, seconded by Mike Hutchison.

### **Provider and Agency Updates**

#### ***EPIC***

Dawn Harper has been working with CityLift and CountyLink to assist in transporting individuals to and from EPIC. They are currently down a 14-passenger bus after the engine recently blew out.

#### ***Communities of Maple Lawn***

Janice Hutchens introduced herself to the group representing Maple Lawn retirement community in Eureka, IL. She attended on behalf of Executive Director Jim Thomason. They are currently struggling with their transportation program and interested in exploring other options for providing transportation for their residents, especially those in the nursing home facility for their medical needs.

#### ***Marshall Stark Transportation***

Debbie Daykin reported they are still waiting on two mini-vans from the FY13 Downstate Capital funds.

#### ***Association for the Developmentally Disabled of Woodford County (ADDWC)***

Jonathan Gauerke announced ADDWC had received their FY14 light-duty vehicle. They are now waiting for a mini-van with a ramp.

#### ***WeCare***

Mike Hutchison reported WeCare's 5311 application was well on its way to submit for the April 1 deadline. He also plans to submit applications for both Tazewell (3 vehicles) and Woodford (2 vehicles) Counties through the CVP program.

#### ***Central Illinois Agency on Aging (CIAOA)***

Renee Razo announced CIAOA is looking for more part-time drivers to serve as back-ups.

#### ***Community Workshop & Training Center (CWTC)***

Don Rulis has tentative plans to apply for a mini-van through the CVP program this year.

#### ***Greater Peoria Mass Transit District (GPMTD – CityLink, CityLift, CountyLink)***

Andrew Dwyer reported that efforts continue to put together an integrated dispatch between CountyLink and CityLift. Additionally, an intergovernmental agreement with Peoria County is currently held up at the state level, but once finalized, fares should fall into line.

### **City of Galesburg**

Dedra Mannon reports they continue to have issues meeting demand due to nursing home no longer provide their own transportation. They continue to search for appropriate dispatch software but have not acquired any yet due to high costs.

Julie Main has been working on 5311 and DOAP grant applications as well as CVP.

### **HSTP Coordinator Updates**

Hannah Martin thanked the Committee for providing input and small corrections to the draft of the HSTP in recent weeks. Ms. Martin also announced her intentions to visit transit providers in the region in the coming months in efforts to better understand each organization and its challenges.

### **Adoption of the 2016 Update to the Human Service Transportation Plan**

Debbie Daykin made a motion to adopt the update to the HSTP with a second by John Gaurke. The motion carried.

### **Super Saturday RTAC Driver Training Session**

Maggie Martino gauged the Committee's interest in having RTAC staff provide bus driver training sessions on a Saturday. This was an event Jill Goforth had helped organize the past two years in coordination with RTAC and GPMTD. Ms. Martin looks to continue this event and will notify the region when a date is set (hopefully early summer).

### **Call for Projects**

The CVP grant application has been out since the beginning of the month. Ms. Martin offered to assist in any way she can.

Ms. Martin also announced Tri-County Regional Planning Commission will be sending out a call for projects for the 5310 Grant Program. This is only open to organizations in the Peoria-Pekin Urbanized Area. Tri-County aims to send out the call mid-April.

### **Other**

Johnnie Sims of Council for Disadvantage People, Inc introduced himself to the group. His organization provides rides to jobs outside of typical daytime hours. He offered to assist other transit providers struggling to meet demand.

Ms. Martin asked the Committee if there is any opposition to changing the regular schedule of HSTP meeting from the first Wednesday of the even months to the last Wednesday of the odd months. No opposition was voiced. Ms. Martin thanked everyone for being so accommodating.

### **Adjournment**

Kraig McCluskie made a motion to adjourn the meeting, seconded by Mike Hutchison. The meeting adjourned at 12:50 p.m. The next meeting will be held May 25, 2016 at 12:00 p.m.

—Submitted by Hannah Martin