

Human Services Transportation Plan Steering Committee Meeting

Wednesday, June 3, 2015 – 12:00 PM

TCRPC Conference Room, 456 Fulton Street, Suite 420, Peoria, IL

Meeting Minutes

Welcome & Introductions

Jill Goforth called the meeting to order at 12:03 p.m.

Roll Call

Rural Area Subcommittee

Name	Organization	Representing	Present	Absent
Shelly Entrekin*	FCRC/FCRT	Fulton	X	
Barb Long*			X	
Doug Manock*	Fulton County Board	Fulton		X
Audra Miles*	Fulton County PCOM		X	
Susan Lindsey	KCCDD	Knox	X	
Kraig McCluskie	Galesburg Transit	Knox	X	
Diana Bradstatter	Marshall-Stark PCOM	Marshall	X	
Travis McGlasson	Marshall County Board	Marshall		X
Mary Patton	AARP	Peoria	X	
Mark Rothert	Peoria County Asst. Economic Development Director	Peoria		X
Debbie Daykin	Marshall-Stark Transportation	Stark	X	
Robert Mueller	Stark County Board	Stark		X
John Redlingschafer	Tazewell County Board	Tazewell	X	
Andrew Rinehart	Tazewell County Board	Tazewell		X
Jonathan Gauerke	ADDWC	Woodford	X	
Mike Hutchinson	We Care	Woodford	X	

*Shared seat

Urbanized Area Subcommittee

Name	Organization	Representing	Present	Absent
Dawn Harper	EP!C	Urbanized Area	X	
Jeannine McAllister	Advocates for Access	Urbanized Area	X	
Josh Moore	CityLink	Urbanized Area	X	
Renee Razo	CIAOA	Urbanized Area		X
Lee Linwood*			X	
Connie Schiele	Paratransit user	Urbanized Area	X	
<i>Open</i>	<i>Open</i>	Urbanized Area		
<i>Open</i>	<i>Open</i>	Urbanized Area		

*Alternate

Others present

Jill Goforth, TCRPC

Maggie Martino, TCRPC

Greg Cassidy, Tazewell County Resource Center

Chris Mitchell, volunteer

Julie Main, City of Galesburg

Dedra Mannon, City of Galesburg

Rachael Cansino, Advocates for Access

Stephen Letsky, City of Peoria Public Works

Approval of the April 8, 2015 Minutes

Mary Patton moved to accept the November 5, 2014 meeting minutes, with a second by Connie Schiele. Motion carried.

Provider and Agency Updates

EP!C

Dawn Harper reported that EP!C picked up their CY13 CVP vehicle in May. Ms. Harper stated that the vehicle EP!C was looking to purchase on their own fell through, and they are now looking into other options. Ms. Harper reported that the number of EP!C's contracted rides with CityLift has gone up considerably in the past couple of months.

Paratransit Users

Connie Schiele reported that she is happy that the on-hold message script at CityLift now states how many callers are ahead of you in line. However, it can be confusing when a dispatcher picks up your call and then puts you back on hold. This is especially confusing for individuals with cognitive disabilities.

Chris Mitchell expressed that CityLift drivers should be more sensitive to the pick-up time window that CityLift gives riders. Sometimes, a driver will arrive early without the rider knowing.

Marshall-Stark Transportation

Debbie Daykin reported that Marshall-Stark Transportation received the light duty vehicle that was awarded through the Downstate Capital Initiative. The two minivans that Marshall-Stark Transportation was awarded won't be delivered for another year.

Association for the Developmentally Disabled of Woodford County (ADDWC)

Jonathan Gauerke reported that ADDWC opened its new group home in Eureka in April, and the old CILA home in Washington is being sold. Mr. Gauerke expressed that ADDWC is still looking to purchase a minivan, and is working with Josh Moore at CityLink to possibly buy one of their vehicles. The ADDWC annual fundraiser on May 2nd was very successful.

Tazewell County Resource Center

Greg Cassidy reported that TCRC is looking to expand their day program vehicle fleet.

Galesburg Transit/Handivan

Kraig McCluskie reported that construction on the Galesburg Transit Maintenance Facility is on schedule. The facility is still on track to open at the end of August. Galesburg Transit has procured two hybrid buses that were procured in coordination with the transit agency in Grand Rapids, MI. Galesburg Transit is also working on a procurement of new fareboxes, and is looking into procuring technology that will allow passengers to receive

real-time data on bus arrival and departure times. Julie Main reported that the upgrades to the Amtrak depot are going well.

Dedra Mannon reported that Galesburg Handivan has asked council members to do a “ride-along” to educate them about the service and the effects that funding cuts will have on service provision. Ms. Mannon also reported that a local nursing home lost their transportation program, and as a result, Handivan now has 200 more passengers to serve.

AARP

Mary Patton reported that she continues to work on issues in Springfield.

Advocates for Access

Jeannine McAllister introduced Rachael Cansino, who has replaced Ben Gauwitz as the Direct Services Specialist. Advocates for Access has hosted 6 trainings on Disability Sensitivity and Awareness and will host 6 more this week. Ms. McAllister expressed that Advocates for Access can set up additional training courses for anyone who is interested. Ms. McAllister also reported that Advocates for Access will be building 10 wheelchair accessible ramps throughout the community using a Community Foundation grant. Angel Marinich reported that CityLift is raising money to construct additional ramps through an initiative called “Casual for a Cause.” CityLift drivers can wear casual clothing on Fridays if they donate \$5 to the fund. So far it has been very successful.

HSTP Coordinator Updates

Jill Goforth announced that the Illinois Public Transportation Association fall conference will be held September 9-11 in Normal at the Uptown Marriott.

Ms. Goforth reported that she and a sub-committee of the CityLink ADA Advisory Committee have been planning an ADA Anniversary Celebration. The event will take place on Sunday, July 26th from 12 p.m. to 4 p.m. at the CityLink Transfer Center in downtown Peoria. There will be speakers, proclamations from Peoria County and the City of Peoria, educational material, informational booths, and entertainment. More information will be coming out soon.

Endorsement of CY 2015 Consolidated Vehicle Procurement Applications

Josh Moore made a motion to discuss each CY 2015 CVP application and vote to accept all of the written ballots at one time. Mary Patton seconded the motion. The motion carried.

The following applications were discussed:

- **Central Illinois Agency on Aging-** requested 1 mini-van replacement vehicle
- **EP!C-** requested 3 mini-van replacement vehicles
- **Fulton County Rehabilitation Center, Inc.-** requested 3 medium duty replacement vehicles, 1 mini-van replacement vehicle, and 1 mini-van expansion vehicle
- **City of Galesburg-** requested 1 medium duty replacement vehicle
- **KCCDD, Inc.-** requested 2 medium duty replacement vehicles
- **Marshall County-** requested 2 mini-van replacement vehicles and 1 mini-van vehicle for expansion
- **Tazewell County Resource Center-** requested 1 medium duty and 1 light duty replacement vehicle
- **Tazewell County-** requested 4 medium duty replacement vehicles
- **Woodford County-** requested 3 medium duty replacement vehicles

Each committee member filled out a written ballot for each application, indicating whether or not they endorsed the project application.

The committee voted to approve all of the written ballots.

Ms. Goforth reviewed the written ballots. Each application was unanimously endorsed by the HSTP committee.

Other

Jill Goforth announced that she is leaving TCRPC and that Maggie Martino will be taking over all HSTP related activities for the time being. Ms. Goforth stated that she would email Ms. Martino's contact information to the group.

Adjournment

Mary Patton made a motion to adjourn the rural-sub-committee portion of the meeting, with a second by Jonathan Gauerke. The meeting adjourned at 1:05 p.m. The next meeting will be held August 5, 2015 at 12:00 p.m.

Recommendation of Approval of Urban Section 5310 Projects to the PPUATS Technical and PPUATS Policy Committees (HSTP Urban Sub-Committee)

Ms. Goforth explained that TCRPC opened a call for projects for the Urban Section 5310 grant program in April. For FY 2013 and FY 2014, TCRPC has \$194,602 available to program for transportation projects within the urbanized area that improves or expands transportation service for older adults and/or individuals with disabilities.

Three organizations responded to the call for projects: EP!C, Tri-County Regional Planning Commission, and the City of Peoria. Projects totaled \$167,110, with a federal share of \$122,255.

The following applications were discussed and scored:

- **City of Peoria-** requested funding to add lighting and a pedestrian refuge island at an unsafe bus stop. The total project cost is \$60,000 with a federal share of \$48,000. The committee gave the project 70 points out of a possible 85, based on the project evaluation criteria scoring sheet. The committee unanimously voted to endorse this project.
- **EP!C-** requested funding for a vehicle that would be dedicated to their senior clients with disabilities. Additionally, EP!C requested operating funding to hire a part-time driver. The total project cost is \$92,110 with a federal share of \$62,255. The committee gave the project 75 points out of a possible 85, based on the project evaluation criteria scoring sheet. The committee unanimously voted to endorse the project.
- **Tri-County Regional Planning Commission-** requested funding to do a study on how best to serve the "grey area." The grey area is the portion of the Peoria-Pekin Urbanized Area that lies outside of the Greater Peoria Mass Transit District, and is being temporarily served—or not served at all—by public transportation. The total project cost is \$15,000 with a federal share of \$12,000. The committee gave the project 70 points out of a possible 85, based on the project evaluation criteria scoring sheet. The committee unanimously voted to endorse this project.

Josh Moore made a motion to adjourn the urban-subcommittee portion of the meeting, with a second by Jeannine McAllister. Motion carried. The meeting adjourned at 1:30 p.m.

—Submitted by Jill Goforth